

**RIVERCOM ADMINISTRATIVE BOARD MEETING**  
**Wenatchee City Council Chambers, Wenatchee, Washington**  
**Wednesday, March 12, 2008**

Board Present: Chairman Mayor Dennis Johnson, City of Wenatchee; Dane Keane, Douglas County Commissioner; Keith Goehner, Chelan County Commissioner; Wayne Barnhart, Councilmember City of East Wenatchee; and Jim Brown, Sgt. Wenatchee Police Department.

Ex-Officio Members Present: Doug Williams, Cascade Medical Center; Chief Dennis Ashmore, CCD#7; Sheriff Harvey Gjesdal, Douglas County; Mayor Keith Vradenburg City of Entiat.

Present: Millie Tirapelle, Wendy Perry, Jerry Corder, Kay McKellar, Karen Bull, RiverCom; Stan Bastian, RiverCom Legal Council; Steve Hare, KOHO Radio; Meryl Root, Doug Hall, Day Wireless.

Chairman Johnson called the meeting to order at 9:10 a.m.

Approval of the Meeting Agenda: By consensus the meeting agenda was approved.

Approval of the Minutes: Councilmember Barnhart made a motion to approve the February 13, 2008 meeting minutes as presented. Commissioner Goehner seconded the motion and it passed unanimously.

Board Chairman's Report: Chairman Johnson advised he reviewed and signed the annual evaluation of Director Tirapelle.

Director's Report:

Staffing Update: Director Tirapelle advised that two new employees are scheduled to begin Monday, March 17, 2008; this will be our seventh (7<sup>th</sup>) training academy. RiverCom Communications Technician, Trevor Brandt has accepted a position at the WADOT and will be leaving RiverCom at the end of March. She advised his departure could impact technical projects scheduled for this summer.

Letter to Board of Commissioners Regarding Radio Funding: Director Tirapelle advised that she and Jackie Jones, Operations Manager, met with Douglas County Commissioners regarding the radio system funding letter.

Recognition: Director Tirapelle advised that Mayor Johnson has signed a letter and certificate of appreciation for Bob Schwiesow from DCFD#2 for his hard work and dedication on the addressing project. Director Tirapelle will be presenting the certificate during the DCFD#2 Firefighter's meeting on April 1<sup>st</sup>.

Site Update:

- Director Tirapelle advised the radio site renewal contract with Verizon for Round Mountain has been completed. Director Tirapelle stated that we are on schedule for installation of the 160' tower at Blag Mountain. Also, RiverCom hopes to finish the move to a new Douglas County PUD building at Upper Badger.

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State 911 Update:

- Director Tirapelle commended Jerry Corder for his direct and knowledgeable questions to the vendors at the recent 911 Coordinators forum.
- Director Tirapelle advised that the State 911 Office is evaluating the prospect of centralized 911 telephone systems; replacing individualized Customer Premise Equipment (CPE) at each Public Safety Answering Point (PSAP). Possible test counties include Island, San Juan, Skagit and Whitman. Director Tirapelle advised that the State 911 Policy Committee will be drafting guidelines for centralization. There are several questions that remain unanswered at this point, such as location of server, fiber or microwave etc. Discussion was held regarding centralization and regionalization.

Administrative Service Manager Report: Wendy Perry reviewed the current budget, advising there is nothing significant to report.

Voucher Approval: Vouchers presented for approval; M&O vouchers in the amount of \$61,236.96 Payroll for February 2008 including overtime, shift differential, benefits and taxes in the amount of \$193,734.28 was submitted for approval also.

***Action: Commissioner Goehner made a motion to accept vouchers and payroll as presented. Councilmember Barnhart seconded the motion and it passed unanimously.***

User Group Update: Sgt. Jim Brown advised that the regularly scheduled meeting was pretty routine with nothing significant to report.

Executive Session: 10:05 a.m. Commissioner Keane made a motion to adjourn into Executive Session, not to exceed 15 minutes, for the purpose of discussing labor contract negotiations.

Regular session resumed at 10:27 a.m.

Good of the Order: Councilmember Barnhart advised that he would not be at the next Board meeting; he will request that his alternate attend.

Adjournment: This regularly scheduled meeting adjourned at 10:30 a.m.

RiverCom Administrative Board Members:

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Board Chairman Dennis Johnson

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Commissioner Dane Keane

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Commissioner Keith Goehner

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Councilmember Wayne Barnhart

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Sgt. Jim Brown

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MOTIONS:

Commissioner Goehner made a motion to approve  
Vouchers and payroll as presented.

Passed

Staff Assignments: None