

**RIVERCOM USER GROUP MEETING**  
**RiverCom Conference Room,**  
**Wenatchee, Washington**  
**Tuesday, June 10, 2008**

Present: Phil Mosher, CCFD#1; Jim Brown, WPD;; Wayne Walker, Lifeline; Tom Martin, CCFD#8; Glen Widener, WFD; Shawn Ballard, Ballard Ambulance; Dennis Ashmore, CCFD#7; Millie Tirapelle, Jackie Jones, RiverCom; Karl Jonasson, Chelan EMS by phone.

Chairman Mosher called the meeting to order at 11:05 a.m.

Introductions: Made by all present.

RiverCom Director Report:

- Director Tirapelle turned the floor over to Operations Manager Jackie Jones. Jackie advised RiverCom is at full staff and is authorized to over hire by two in order to cover upcoming staffing shortages. Andrea King is leaving for school in the fall and Ross Kellogg leaves for deployment to Iraq this week. The second over hire will be a provisional position until Ross returns. The agency is working on candidates for the eighth academy.
- Jackie advised that operations is working with the Fire-EMS TAC Committee and EMS Council to arrange for a joint meeting with Search and Rescue. The meeting will include Emergency Management from both counties, Fire, EMS and RiverCom to discuss protocols for multiple agency incidents.
- general communications and unified command Karl Jonasson will coordinate with Lt. Maria Agnew to make arrangements for a meeting.
- Director Tirapelle advised that the DNR Natural Area's Manager will be visiting the Keystone sight. She will be evaluating our request to enlarge the building. RiverCom has offered and budgeted to clean up the sight, haul away the old fire debris, improve the road and replant. The CCPUD has budgeted to improve the power line to the site in exchange for facility space. The paper work is ready and RiverCom is waiting for the authorization from DNR to proceed.
- Director Tirapelle reported on the tower at Blag. All the paperwork and permissions have been completed. We are waiting for the final OK (from USFS Brian Helseth) before the order can be placed for cement for the tower pad.
- Director Tirapelle advised that no date has been set for moving the DCPUD site building to Upper Badger. Steve Hickman's site rental charges increased from \$14,000 last year to \$16,000 this year. We are eager to get out of Mr. Hickman's facility.
- Director Tirapelle advised that the RiverCom Administrative Board denied the retroactive site rental bill from Karen Norlin for Goat Mountain. A draft site rental agreement has been forwarded to Norcom for consideration.
- Director Tirapelle advised that Jerry Corder is in Tampa at the NENA Conference.
- Director Tirapelle advised that Administrative Assistant Denise King has resigned to move to Colorado. RiverCom is accepting applications for the position. Kay McKellar is serving in an acting capacity.
- Director Tirapelle advised that the Priority Dispatch ProQA/AQUA training has been scheduled for September 17<sup>th</sup>. Priority Dispatch will be at RiverCom all

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week; they will install the software, train the dispatchers and train the Shift Supervisors. Interested parties are welcome to drop-by during the training.

- Director Tirapelle talked about 911 telephone systems (CPE) centralization. She advised that Executive Director of the State E911 Program, Bob Oenning, is anxious to get the project implemented. The RFP has gone out to the vendors. There will be a thirty day pilot program conducted among willing East/West PSAP's. She would not commit RiverCom as a pilot agency unless all the equipment was paid for and the state holds the liability. Discussion was held about the pros and cons of being a pilot agency and the presumed benefit to the State E911 Program.

Committee Reports:

- *Spillman Administrators Group:* Jim Brown reported that the group discussed moving to the next version for mobile. The problems experienced with Message Center appear to be isolated to Dispatch at this time; Jackie advised it is not interfering with receiving a call. The 4.3 Version upgrade will be available in September.
- *RiverCom Users Group:* Phil Mosher asked Wayne Walker if had met with Bob Schwiesow concerning the maps. Wayne advised that he still needs to get the basic program downloaded.
- *Mapping Group:* Bob Schwiesow is preparing the map books for distribution. Phil Mosher advised that he new map pages will be activated on June 25th.
- *GIS Group:* Phil Mosher advised that addressing for the City of Wenatchee is starting to take place.

Good of the Order:

Wayne Walker reported that the Fire/EMS Tac group discussed a common EMS frequency.

Shawn Ballard suggested the RC Users Group develop a communications plan for mutual responses, with a color coded map showing which agencies respond to common areas. Jackie Jones advised that a layer could probably be added to RiverCom map.

Director Tirapelle advised that the new representative on the Administrative Board for the EMS Council is Josh Phillips. He will be replacing Daryl Kirking.

Meeting adjourned at 11:55 a.m.

**Next Meeting: July 9, 2008 at 11:00 a.m.**