

RIVERCOM USER GROUP MEETING
RiverCom Conference Room, 1100 HRS
140 S. Mission St. 3rd Floor
Wenatchee, Washington
Tuesday, November 4, 2008

Present: Johnny Rebel, Lifeline Ambulance; Wayne Walker, Lifeline Ambulance; Brett Schafer, CCFD-1; Dave Baker, DCFD-2; Mike Dingle, DCSO-EM; Dan Craig, Ballard Ambulance; Jeff Middleton, CCSO; Dennis Ashmore, CCFD-7; Jim Brown, WPD; Karl Jonasson, CEMS; Stan Smoke, Wenatchee Fire & Rescue; Jerry Corder, RiverCom; Millie Tirapelle, RiverCom.

The meeting was called to order by Karl Jonasson at 11:05 a.m.

Approval of the Minutes: Minutes for the October 7, 2008 meeting were approved unanimously.

Directors Report: Millie Tirapelle reported the following site updates.

Blag – The tower is up and the bill for over \$200,000 will be presented at the next board meeting. The tower, which was grey when it arrived, had to be painted black per Forest Service guidelines.

Keystone – Pictures of the metal and railroad tie debris that had to be removed from the site were passed around to the members. There were also pictures of the mobile homes that recently moved into the area and the new 4 foot addition to the building that was approved by the DNR.

IT/Radio Systems Manager, Jerry Corder's Report:

Lower Badger – Technicians have been working with Day Wireless to install a 240 outlet. This will provide an added safety factor for the power supply.

Chelan Butte – Per FCC frequency/site construction requirements a frequency ID transmitter will be installed at the Butte as a placeholder until equipment can be installed in the Spring.

Goat Mountain – There was a problem with one of the receivers and it has been fixed.

Round Mountain – There was concern about the sturdiness of the antenna at Steven's Pass. The techs will install a support to secure the antenna against the snow.

Tall Timbers - Jerry said that a fire in the area caused some communication issues which have been fixed.

RiverCom has had some problems with central electronic bank (CEB). Some of the equipment was built in 1997 and parts are no longer available. The tech's now have two positions up and running. They have been reinstalled with NT and pointed back to the server.

Jerry reported that until recently our connection to ACCESS had been through Chelan County. When they would take down connections for maintenance or repairs, RiverCom would also go down. We now have our own connection from RiverCom to State ACCESS.

Committee Reports:

- *Spillman Administrator Group(SAM)*: Jim Brown said that there has been a problem with Spillman displaying only the original incident location; subsequent location changes are logged in the radio log.
- *Fire/EMS User Group*: Misty Viebrock came in to the meeting to report that mapping, including Bridgeport has been completed. She will be working next with Shawn Ballard and Wayne Walker on mass casualty responses. RiverCom will continue to take maps and response plans to the Chief's meetings for their review.

Director Tirapelle asked who should be dispatched to the Town Toyota Center if there was an emergency in the parking lot(s), or if Ballard was requested. Wayne Walker said, if RiverCom lets the on-site Lifeline crew know that Ballard was requested or that they will be responding, the on-site EMT's will stabilize the patient, then turn-over to Ballard.

Mike Dingle, DCSO-Em said that the trailer that could replace their communications bus may be ready in late March or early April.

Director Tirapelle passed around RiverCom's new "Request for CD Reproduction" form.

Proposal for Sales and Use Tax:

Director Tirapelle distributed the Sparling Report "RiverCom Opinion of Probable Costs – Year 1, 2 and 3". She explained that all of the projects in phase I have been completed. Phase 2 was based on the award of Homeland Security Fire Grant. RiverCom has encumbered enough money in Capitol Improvements (as matching funds) to cover our most recent grant application, should it be awarded to CCFD#5 on our behalf. Future expenditures must be for maintenance only. RiverCom's current Capitol Assets are \$5,791,702. The rough estimate from Motorola for console (radio) upgrades is \$600,000. \$500,000 a year can easily be expended for site projects performed by our personnel. Director Tirapelle said more work could be accomplished by outside vendors, but a project manager would be needed to oversee those projects if Jerry, John and Ron were otherwise tied up. The next step in moving forward with the sale tax measure is to document in policy form the rules for expending the tax revenue. Director

Tirapelle believes the policy language should be very specific to improvements directly related to the receipt of 911 calls and the delivery of the information to the first responders. There could be a section in the policy that would allow Users to apply to the User Group for funds to improve their network connections and radio's. Wayne Walker asked if this would also apply to the private ambulance companies.

There was discussion about the technical challenges facing users. Within the next 5 years agencies will be mandated to comply with narrow banding. Most of the departments already have narrow band capable radios; some agencies will need to upgrade, and most of the radio sites will need to be upgraded.

Both Lifeline Ambulance and Ballard Ambulance would like to have full access to Spillman. Due to the confidential information that is currently attached to the CAD incident, private agencies cannot have full access. Dan Craig noted that he is working with our legislative representatives to bring private ambulance companies under the umbrella of public safety and thereby eligible for Homeland Security Grants and joint access to systems tied to the State. Jerry Corder will provide Dan Craig with a CD with the map files. Dan was directed to Bob Schwiesow for access to the PDF map files.

Good of the Order:

Chief Smoke, Wenatchee Fire and Rescue, noted that Al Torres is working with RiverCom a couple hours a week through December on CAD maintenance issues. If the State 911 tech support funding is continued, RiverCom will extend the program into 2009. Chief Smoke passed around the Town Toyota Event Objectives including traffic control for review. If there is an alarm at the Event Center they will use the standard response plans, rather than developing a plan specific to TTC.

Mike Dingle advised that the Pangborn functional exercise will take place a week from Thursday at 4 p.m. There will be an informational meeting this Thursday at 8:30 a.m.

RiverCom employees will be viewing a power point presentation on how to perform a "My State USA" page. Chief Smoke asked if the power point and training could be made available to WFD. Director Tirapelle said that this presentation will be available to any of the other agencies who would like to use it.

The meeting was adjourned at 12:15 p.m.

Next Meeting: Tuesday, December 9, 2008 at 11:00 a.m.