

## RIVERCOM OPERATIONS GROUP MEETING

RiverCom Conference Room,  
140 S. Mission St. 3<sup>rd</sup> Floor  
Wenatchee, Washington  
Tuesday, July 7, 2009

Present: Phil Mosher, CCFD#1, Jerry Corder, Jackie Jones and Millie Tirapelle, RiverCom; Wayne Walker, Aaron Jacobs and Johnny Rebel, Lifeline Ambulance; Jim Brown, Wenatchee PD; Shawn Ballard, Ballard Ambulance.

Phil Mosher called the meeting to order at 11:00 a.m. Introductions were made of meeting attendees.

Approval of the Minutes: Approval of Previous meetings minutes deferred to the next meeting.

### Directors Report:

*Blag* – DAY Wireless, Jerry Corder and John Fleckenstein will be doing the equipment installation July 15- 17<sup>th</sup>. There may be fifteen minute service outages. RiverCom will send Users E-mail reminders on Monday.

*Keystone* -The power line at Keystone has been shutdown. Mr. England has vacated the facility. The next step will be to install a new roof.

*Upper Badger*- Jerry Corder advised the transition from the old Upper Badger site to the new Douglas County PUD site will occur in October. The user agencies may experience some services outages during the transition.

*911 Funding* - Representative Mike Armstrong is unable to attend the July Administrative Board meeting so the discussion with our legislators will be rescheduled for August 12<sup>th</sup>.

*Next Generation (NG) 911*- Centralization of telephone equipment was discussed. Thurston, Lewis, Skamania, Ferry, Spokane, Yakima, Island and Benton counties will be the pilot counties for Phase I NG911. \$1.3 million has been budgeted for the pilot program.

*1/10<sup>th</sup> of 1 percent tax update*- Director Tirapelle will be attending the Chelan City Council meeting and the Wenatchee Lions club to talk about the ballot measure. Operations Manager Jackie Jones has prepared an informational brochure.

*Fire Ops*- No Fire Ops meeting has been scheduled. Monica Miller will be taking over for Misty while she is on leave. The Motorola tone reload was completed last week; no problems have been reported.

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*Training-* In June Misty conducted fire training for the dispatchers. The subject was “consistency” in broadcasting incident information.

*Records Meeting-* Lynn Palmer will represent Misty at the monthly Records meeting during her leave. A universal policy needs to be developed among all law users on how and when to error-out calls. The next meeting of the Law Enforcement Users Committee will be the fourth Thursday in July (23rd).

**ACTION:** Jim Brown will write a policy and bring to the RiverCom Operation Group meeting and Spillman Users meeting.

**CORRECTION:** Jim Brown Offered to look into the issue of when and how to error out calls. This is a non issue at this time .

*Reporting Problems-* Operations Manager Jackie Jones is always available via phone (662-4662), email ([jjones@rivercom911.org](mailto:jjones@rivercom911.org)) or text message (630-0639) if you have a problem that needs to be investigated.

*Staff Vacancies-* Wendy Perry is off-site; her position has not been filled. Interviews are scheduled for this week. Two dispatcher positions also need to be filled.

*Use of RiverCom Radio Frequencies-* Recently RiverCom has received requests from the Health Districts, the Hospitals, Red Cross, and the Armature Radio Operators to either be allowed to communicate on our law enforcement or fire radio frequencies or to be allowed to locate their radio communications within RiverCom. UR radios are licensed by the FCC for exclusive use by either law enforcement personnel or fire services personnel. In the case of an emergency, the public service agencies listed above should call 911 and report the problem. RiverCom will notify both Sheriff's and their EM's. The Sheriff's will communicate with the reporting person to determine if the emergency warrants the activation of an EOC. Once an EOC is activated, law and fire command staff will communicate with these public service agencies via telephone or face-to-face at the EOC. RiverCom will be in contact with the EOC via our public safety radio system and/or WebMSS. At this time RiverCom is maxed-out for the number of frequencies and radio traffic that can be processed by the staff. There are currently no plans to add tasks (or costs) to RiverCom.

*Budget Review-* Chelan County is being faced with budget cuts in the fourth quarter of this year. RiverCom will also review our budget for any adjustments in our expenditures.

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*Dispatch Function-* Should any one agency decide not to respond to a particular type of incident, RiverCom will still take the information and dispatch the call to the appropriate agency. The agency representative can contact the caller to say they will not be responding. RiverCom can not accept the liability of screening calls for non-response.

Meeting adjourned at 12:00

Next meeting will be **Tuesday, August 11, 2009 at 11:00 a.m.**