

RIVERCOM OPERATIONS GROUP MEETING

RiverCom Conference Room,
140 S. Mission St. 3rd Floor
Wenatchee, Washington
Tuesday, October 13, 2009

Present: Phil Mosher, CCFD#1; Stan Smoke, Wenatchee Fire & Rescue; Kay McKellar, Jackie Jones, Jerry Corder, Criselia Grupp and Millie Tirapelle, RiverCom; Jim Brown, Wenatchee PD; Tom Martin, CCFD#8; Karl Jonasson, Chelan Hospital District; Rusty Stamps and Timothy Lemon, CCFD#7 and Jeff Middleton, CCSO.

Karl Jonasson called the meeting to order at 11:10 a.m. CCFD#7 Chief Timothy Lemon was introduced as the new district chief.

Approval of the Minutes:

Phil Mosher moved and Tom Martin seconded the motion to accept the minutes as corrected. (0's were omitted from \$100,000). The motion passed unanimously.

Directors Report:

Director Tirapelle advised that RiverCom projects are on target. The FY2010 Budget is ready for adoption at the Board meeting tomorrow. One change was made to allow the 1/10th of 1 percent ballot funding to be taken from the Reserve Account and repaid with the proceeds from the ballot funding. Both counties have adopted Resolutions directing the Department of Revenue to collect the funds.

Director Tirapelle advised that Spencer Bahner will be at RiverCom on October 29th and 30th to go review and update the 2006 Sparling Radio System Engineering report. Director Tirapelle advised that the first project will be the \$700,000 console radio control upgrade in dispatch. Some clarification concerning power capacity is needed before the contract can be signed with Motorola. Phil Mosher asked if there are other vendor options. Motorola is on the State contract and since this is an upgrade to a proprietary system with engineered interfaces to multiple peripheral systems RiverCom did not have to go to bid. To bring in a new vendor at this point would require a costly and complete overhaul of the system. Jerry Corder advised that the system could run on regular line power during the cut-over if necessary.

IT Manager Jerry Corder gave a site update:

Moses Stool: Jerry advised that the building needed to be sand blasted and painted. This has been accomplished.

Upper Badger- RiverCom will be moving from the Hickman site into the DCPUD site. The new building has not been delivered and erected on site as yet. The combiner for the site has been purchased. TLS, RiverCom and General Government antennas are hung on the tower and ready to be brought into the building. All the shared-use contracts for the project were in place two years ago.

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Chelan Butte: Karl expressed some concern over the degradation of the radio signal. He was also expressed concern that we could lose the tower at any time. Jerry advised that we would like to be off the KOZI tower and moved into the Chelan PUD in the next few months. The combiner needs to be purchased (the bids are ready) and the final contract drawn-up with the PUD.

Blag- The project is completed. The microwave and ice-bridge have been installed. A clam shell around the ladder has been installed to keep people from climbing the tower. The facility locks have been changed.

Jeff Middleton advised at the moment he is not aware of any concerns about radio transmissions from Chelan County law enforcement.

Keystone- CCFD #8 will remove the old power cable. The building is secure. Jerry advised that keystone is solar site. RiverCom will installing additional solar panels and perhaps a generator (if DNR approves) in the spring.

Staff Update:

ASM Criselia Grupp advised that the Communication Technician position has been advertised. The deadline for applications is Nov. 13th. Interviews will be held on Oct. 20th for the Emergency Services Dispatcher position. There are seven candidates scheduled to be interviewed. The Confidential Administrative Assistant position will be advertised in the Wenatchee World on the October 16th.

Committee Reports:

Spillman Administrative Mangers Group (SAM): Jim Brown advised nothing new from Spillman. A Spillman system patch took place today. Jackie and Jerry will test the ProQA to see if the 907 patch corrected the problems we have been having.

Operations Manger Report:

Jackie Jones advised there will be a Fire/EMS TAC meeting on the 21st, Wednesday at 9:00 AM at RiverCom. Discussion will take place concerning Criteria Based Dispatching. She advised that implementation of automated triage of the medical cards would make this process easier.

Jackie advised that Supervisor Monica Miller is applying for a position on the Regional EMS Council. Karl advised that new legislation will integrate the role of the Medical Program Director with the medical dispatch program.

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Jackie advised that Lynn Palmer met with Bob Schwisso concerning structure response in the next geo-load. She advised that the renumbering of Douglas Street in Rock Island has been completed.

Jackie advised that there was no Law User Group (LUG) meeting. Upcoming meeting topics will be ADR/ Drivers Checks. There has been a glitch with DOL returns; she recommended using the drivers check information.

Jackie reported that the Wellness Committee is busy working on acquiring a Well City classification.

Jackie advised that Dennis Keppner has designed a new RiverCom website and invited everyone to check-out the site: www.rivercom911.info. Jackie further reported that Kay McKellar is doing 911 Pub Ed presentations and is available to assist your agency.

ROUNDTABLE:

Phil Mosher advised that the Special Budget Board Meeting went well. Director Tirapelle advised that Wendy Perry was in the office the past two weeks during her absence and continues to train Criselia and work on special projects.

Stan Smoke advised he has some concerns about Criteria Based Dispatching and is interested in learning more about the process.

Karl thanked Kay for participating in First Friday in Chelan on October 2nd. He also recommended checking with CDC concerning their recommendation concerning the use of antibacterial soaps.

Next meeting will be on November 10th at 1100. Meeting Adjourned at 12:05

FYI: RiverCom Board meeting will be November 12th at 1:00 p.m. at the Wenatchee City Council Chamber